



Studio Expectations & Safety Guidelines

Our goal is to provide a safe, respectful, and creative environment where every student can learn and enjoy making art. Students are expected to follow these expectations while attending Houston School of Art & Design.

Respect for Others

- Treat all students, instructors, volunteers, and visitors with kindness and respect.
- Always use appropriate language and behavior.
- Follow instructor directions promptly.
- Respect classmates, their artwork, personal belongings, and personal space.
- Report concerns to a staff member.

Studio Safety

- Always walk inside the building.
- Use chairs, stools, easels, and studio equipment safely.
- Do not engage in horseplay, roughhousing, or unsafe behavior that could endanger yourself, others, or school property.
- Use art tools only for their intended purpose.
- Sharp tools, heat tools, electrical equipment, and specialty equipment may only be used with instructor permission and supervision.
- Immediately report accidents, injuries, damaged equipment, or unsafe conditions to a staff member.

Respect for Supplies & Equipment

- Handle art supplies, tools, furniture, and equipment with care.
- Clean your workspace and return supplies when instructed.
- Help keep the studio clean and organized.
- Digital Devices & Photography
- Use phones or electronic devices only with instructor permission.
- Do not photograph, record, or video another student without permission from both the student and an instructor.
- Do not AirDrop, text, post, or share content intended to embarrass, harass, bully, or target another student.
- Follow all school technology and phone policies.

Arrival & Dismissal

- Remain inside the building until signed out by a parent/guardian or other authorized individual, unless written permission for independent dismissal has been provided to the school.
- Check out with a staff member before leaving the building.
- Follow instructor directions during arrival and dismissal to help ensure everyone's safety.

Consequences

Failure to follow these expectations may result in a verbal warning, written warning, parent notification, loss of privileges, behavior agreement, suspension, or dismissal depending on the severity of the violation.

Acknowledgement

By signing the registration form, the student and parent/guardian acknowledge that they have reviewed these Studio Expectations & Safety Guidelines and understand that failure to follow them may result in disciplinary action.